

FILING

Meaning: FILING: the process of organizing and storing documents systematically for easy retrieval.

1. The filing system in the office needs to be reorganized for better efficiency.
2. After hours of work, she finally finished filing all the documents in the cabinet.
3. The lawyer emphasized the importance of filing the paperwork before the deadline.
4. He was nervous about filing his taxes this year due to the new changes in regulations.
5. Filing a complaint with the appropriate authorities can often lead to a resolution.

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