

DOCUMENT

Meaning: To document means to record information or evidence in a systematic way for reference or verification.

1. The researcher needed to document all of her findings in a comprehensive report.
2. Please ensure that you document any changes made to the original plan for future reference.
3. He submitted a detailed document outlining the proposal to the committee for review.
4. Before the meeting, it's essential to document the agenda and distribute it to all participants.
5. The historical document was preserved in a climate-controlled archive to prevent deterioration.
6. The historical document provided valuable insights into the culture of the time.
7. She forgot to bring the necessary document for the visa application.
8. He spent hours reviewing the lengthy legal document before signing it.
9. The project manager requested that each team member submit a progress document by the end of the week.
10. To ensure transparency, the organization published a financial document detailing their expenditures.

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